

# RESERVATION FOR EXHIBIT SPACE

## The 48<sup>th</sup> Annual South Carolina Counseling Association

Myrtle Beach Marriott Resort at Grande Dunes on 8400 Costa Verde Drive in Myrtle Beach, SC 29572

**February 23-25, 2012**

ORGANIZATION: \_\_\_\_\_

MAILING ADDRESS (Street or PO, City, State, Zip): \_\_\_\_\_

Contact Person: \_\_\_\_\_

NAMES OF REPRESENTATIVES (for badges): \_\_\_\_\_

The cost for a six-foot exhibit is \$225 if paid by January 2, 2012; \$250 if paid by January 10<sup>th</sup>; and \$275 if paid after January 30<sup>th</sup>. Additional tables are \$150 (\$125 when paid with original fee). Each table fee includes registration for one person for luncheons and other social functions. Registration for additional exhibitor personnel will be at the member rate. Checks should be made out to **SCCA** and indicate "**2012 Conference Exhibit Space**" on the "for" line.

***With this form and your payment, include the following information:***

- Number of tables desired: \_\_\_\_\_
- Number of additional personnel exhibit registrations: \_\_\_\_\_
- Will electrical outlets access be needed?                      YES      NO      \_\_\_\_\_

***Other needs or special requests:***

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

***Return this form and payment to:***  
**Mrs. Linwood Floyd**  
**P.O. Box 911**  
**Clinton, SC 29325**  
**843-833-5208 (H) 864-355-3572(W)**

Note: **Payment may be sent with this form or a billing invoice will be sent upon request.**

Exhibitors should provide their own audio visual equipment. The Marriott of Myrtle Beach can provide equipment on a contract basis. Exhibitors must make arrangements, including price of each service, with the hotel directly. Exhibits may be set up any time on Thursday, February 23, 2012. There will be an exhibit viewing period on Thursday afternoon at the conclusion of the pre-convention activities. The opening general session will take place Friday morning. Exhibit breakdown will be Saturday by noon. Exhibitor must leave rented area in "broom clean" condition in order to avoid a clean-up fee assessed by the hotel.

Any materials sent ahead to the hotel must be clearly marked with the hotel address above followed by "Hold for SCCA Conference, February 23-25,2012: Attn: (Name of Exhibitor)." Space available for storage is limited. Exhibitors sending materials to the hotel will be assessed a storage fee according to the guidelines and rates given by the hotel on the next page of this form. Each exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising from exhibitor's activities on the hotel premises and will indemnify, defend, and hold harmless the hotel, its agents and employees from any and all such damages, losses, and claims.

HANDLING/SHIPPING/DELIVERY/STORAGE

Handling, shipping and delivery and storage are available through the hotel as follows:

<u>Package Size</u>	<u>Delivery</u>	<u>Ship</u>	<u>Storage</u>
Envelope	\$3.00	\$2.00	\$2.00
1-25 Lbs.	\$7.00	\$5.00	\$5.00
26-50 Lbs.	\$15.00	\$10.00	\$10.00
51 Lbs. and over	\$25.00 & up	\$15.00 & up	\$15.00 & up
Golf Clubs	\$35.00	\$20.00	\$20.00
Display Cases	\$35.00	\$20.00	\$20.00
Pallets ½ under 36"	\$100.00	\$75.00	\$75.00
Pallets Full	\$150.00	\$100.00	\$100.00
Crates under 150 Lbs.	\$100.00	\$75.00	\$75.00
Crates over 151 Lbs.	\$150.00	\$100.00	\$100.00

All shipments should be addressed as follows:

***Myrtle Beach Marriott Resort at Grande Dunes  
8400 Costa Verde Drive  
Myrtle Beach, SC 29572  
Hold For: Receiver's Name/Group Name***